## Technical Committee & Working Group Descriptions

### Committees

**Accident Review Committee** has general responsibility for reviewing accidents submitted by Council members and ruling on preventability. The service is utilized by those Council Members who have attempted to reach a decision regarding an accident’s preventability but have not been able to do so to the satisfaction of the carrier and/or the driver involved.

**Allied Committee** provides industry supplier and service perspective, expertise and input to the Council leadership and Technical Committees relative to meetings, trends, practices, policies, products and services; it works with Council staff to carry out the Council goals and objectives.

**Awards & Recognition Committee** has general responsibility for establishing and monitoring programs and products to improve company and industry safety as well as the public perception of the motor carrier industry, e.g., safety awards, safety incentive programs and related recognition products.

**Conference Program Development Committee** has general responsibility for developing program themes, topics, content, schedules, speakers, activities, fees, locations, and scope of Council Conferences, Exhibitions, conference calls and other educational forums.

**Hazardous Materials Committee** has general responsibility for monitoring and evaluating industry trends, practices, regulations and other laws relating to the transportation of hazardous materials, and providing recommendations to ATA legislative, policy and legal staff, and ATA’s hazardous materials subcommittee, as appropriate.

**Occupational Safety & Health Committee** has general responsibility for providing input and experience to the ATA legislative, policy and legal staff and ATA’s labor & regulatory policy committee, as appropriate, and helping to monitor, review, refine, and provide recommendations, as directed, on legislation, regulations, trends, practices and policies in the field of workplace health and safety as governed by the U.S. Department of Labor and OSHA, as they apply to all trucking industry segments.

**Product Development & Review Committee** is responsible for evaluating existing and potential, training, product and service offerings (and those in development) and recommending other such offerings related to safety, human resources, claims, loss prevention and security for the professionals in the trucking industry.

**Regulations Committee** has general responsibility for monitoring, evaluating and providing recommendations to ATA legislative, policy and legal staff and ATA’s safety policy committee, as appropriate, on motor carrier safety issues and Federal Motor Carrier Safety Regulation rulemakings that affect truck safety.

**State Trucking Association Safety Committee** serves as: (1) a forum for the exchange of ideas between state trucking association safety personnel; (2) a vehicle to keep carriers informed; and (3) a consortium of data - all related to state safety and compliance issues, laws, enforcement trends, permitting challenges, etc.

### Working Groups

**CSA Working Group** was established in anticipation of a rulemaking on the safety fitness determination portion of FMCSA’s CSA initiative; and will focus on evaluating and providing recommendations to ATA policy staff and committees, as appropriate, as well as evaluating draft training and information tools related to CSA.

**Distracted Driving Working Group** was created to share effective distracted driving prevention policies and practices, as well as provide recommendations to ATA policy staff and committees, as appropriate, as well as promote the industry’s position on distracted driving.

**Driver Health & Wellness Working Group** was established to promote proven health, wellness and quality of life recommended practices and programs through educational documents and dedicated SMC H&W webpage; and provide to ATA policy staff its insights on the operational consequences of and recommendations regarding FMCSA’s and its Medical Review Board’s medical and physical qualification proposed rulemakings, as well as NIOSH/CDC research and related reports.

**Driver Recruitment & Retention Working Group** was established to review, evaluate and discuss programs and plans to attract and retain qualified professionals to the trucking industry. It seeks to identify barriers to recruiting and retention, remove those barriers, whenever possible, and educate members on how to do the same.

**Entry-Level Driver Training Working Group** was established to provide guidance to ATA policy committees and staff on the development of FMCSA’s new entry-level driver training rule.

**Hours of Service Working Group** was established to evaluate and provide recommendations to ATA policy committees and staff on anticipated and actual proposed rulemakings and real world policies, practices, experiences, challenges and solutions related to collecting and retaining supporting documents.

**Risk Management Working Group** was formed to draft and review a guidelines document for Injury Prevention and Management. This tool will cover operational and insurance topics.

> **Note:** Working Groups are formed as needed and until such mission is accomplished or a new mission is established.

### Expectations for All Committee Members

- Attend and participate in SMC meetings and Committees (not less than once per year)
- Respond to requests for information from SMC staff
- Assist SMC staff with program and product development
- Encourage others to join SMC
- Use influence to help gain funding of SMC programs

* A Joint ATA-SMC Working Group requiring ATA membership
** Meet as needed.
SMC’s Technical Committees and Working Groups are responsible for reviewing, analyzing and making recommendations to ATA regarding relevant industry trends, regulations, legislation, laws, practices, and technology. This is your opportunity to get involved in shaping the trucking industry’s programs, policies and recommended practices.

Committee appointments are made each year by the SMC National Chairman in accordance with the Council’s Operating Procedures. Completion of this form does not guarantee appointment due to Committee size limitations and qualifications (e.g., each member may not serve on more than two Committees). A confirmation of your appointment(s) will be sent to you.

To be a Committee or Working Group member, you must: (1) be a SMC member; (2) attend and participate in SMC meetings and Committees (not less than once per year), and (3) participate in Committee discussion and assignments. If it is a joint ATA-SMC Working Group, it requires ATA membership as well.

To sign up, or renew your interest in a committee, please complete this form. (Please indicate your first preference with a “1” and your second choice with a “2”, etc.)

### TECHNICAL COMMITTEES & WORKING GROUPS

#### COUNCIL MANAGEMENT COMMITTEES
- Allied Committee
- Conference Program Development Committee
- Product Development & Review Committee

#### SAFETY / HUMAN RESOURCES COMMITTEES
- Accident Review Committee
- Awards & Recognition Committee
- Occupational Safety & Health Committee
- Regulations Committee (*wait list*)
- State Trucking Association Safety Committee

#### WORKING GROUPS
- CSA Working Group**
- Distracted Driving Working Group
- Driver Health & Wellness Working Group
- Driver Recruitment & Retention Working Group
- Entry-Level Driver Training Working Group**/**
- HOS Supporting Documents Working Group **/**
- Risk Management Working Group

*Currently the Regulations Committee has the maximum amount of members on its roster. Please indicate if you would like to be on the wait list.
**A Joint ATA-SMC Working Group requiring ATA membership
**Meet as needed

| Name: ______________________________________________________________________ |
| Title: ______________________________________________________________________ |
| Company: _____________________________________________________________________ |
| Address: _____________________________________________________________________ |
| City/State/Zip: _____________________________________________________________________ |
| Telephone: ___________________________ | Cell: ___________________________ | Email: ___________________________ |

Other Committee/Working Group Ideas: _____________________________________________________________________

Please mail or FAX the completed form to:
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